



BERBEN INSTALLATIONS LIMITED

BUILDING CONTRACTORS . MAINTENANCE & REPAIRS

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Policy No: 11

Asbestos Policy

It remains the aim of this company to continue to operate in various Repairs and Maintenance and Planned sectors. It is therefore essential that all legislation and procedures are complied with fully in order to protect everyone.

Berben Installation's policy is to use only licensed contractors for all works associated with Asbestos Containing Material (ACM) regardless of type or location.

The hazard associated with working with Asbestos Containing Material (ACM) is that when disturbed, asbestos fibres are released. Asbestos Fibres are known to be the cause of asbestosis (asbestos induced lung fibrosis), mesothelioma (cancer of the pleura or lining of the lung) and bronchogenic lung cancer.

Precautions

Prior to commencement of works to a previously developed site, or works of a demolition or refurbishment nature, the Contract Supervisor for each Project must liaise with the Client, Safety, Health & Environmental team or specialist contractor's to ensure an appropriate survey is undertaken to ascertain if any asbestos based materials are present. Any suspicious materials will be sampled and sent for analysis.

Training

Information, toolbox talks, instruction will be given to all employees and other persons affected, relevant to the specific project including:

- *Berben Installations will ensure that all employees receive asbestos awareness training where relevant to their duties and include the following;*
- *The health risks associated with asbestos;*
- *Reporting procedures;*
- *Their responsibilities;*
- *Emergency Procedures; and*
- *All Sub-contractors will provide evidence of asbestos awareness training.*

Based upon the analysis report an assessment will be made by a specialist contractor as to the best method to prevent exposure to asbestos fibres. In all cases this will involve the use of specialist contractors with a license issued by the HSE for the removal of asbestos containing materials. A copy of the contractor license must be provided to the site management before work starts.

Before any asbestos related works proceed a licensed contractor must produce a written method statement for approval by the Berben Installations team, approval will be given in writing. The method statement will include control measures as appropriate for the type of asbestos work being undertaken.

The method statement must include the following details as a minimum:

- *Type of asbestos;*
- *Method of removal;*
- *Anticipated fibre release;*
- *Control measures to minimise the release of fibre;*
- *Plan of works to include details of enclosures, viewing panels, NPU's, bag locks, transit routes, waste bin and de-contamination unit, as appropriate for the work being undertaken;*
- *Testing of enclosure (smoke testing will be witnesses);*
- *Emergency procedures;*
- *Decontamination procedures;*



- Respiratory protective equipment (RPE) and personal protective equipment (PPE);
- Air monitoring arrangements;
- Removal of waste;
- Copies of consignment notes; and Clearance certificates.

It is imperative that the Specialist Contractor works to the agreed method statement. If there needs to be a change in the working method this change must be approved in writing.

Notification

If the asbestos survey identifies that the material to be removed is a notifiable ACM, the 'Licensed Contractor will be required to give 14 days prior notice of the work starting to the HSE. Appointed Berben project team will require the notification form ASB5 before work proceeds.

References

- Health and Safety at work act 1974;
- The control of asbestos regulation 2006;
- ACOPS: As appropriate and as issued by the H.S.E; and
- The Construction (Design and Management) Regulations 2007.

Approved & Authorised by:



Print Name:

Paul Tunley

Date:

7th October 2013(Reviewed Annually)